



Thank you, for choosing the Hilton Garden Inn Houston/Galleria Area to host your group! Your group code will be **MLC for July 29- August 1, 2009**. All reservations must be made by **July 16, 2009**. After that date, reservations will be taken on a space availability basis.

For your convenience, we provide three easy ways for your guests to book their rooms using your group code.

1. Book Online: Go to www.houstongalleriaarea.stayhgi.com. In the top right corner enter the dates of your stay. This will direct you to the reservation page. Enter your room type preferences. Then enter your group code **MLC** in the group/convention code box under the special accounts portion of the screen. Click next and the group rate will appear along with the availability of the room type selected. *You can also take a photo tour of the hotel.*
2. Call the Hotel Directly at 713.629.0101: You can always call the Hilton Garden Inn Houston/Galleria Area directly if you are more comfortable communicating directly with the hotel or if you have a special request. Just provide the reservationist with the group code **MLC** or the group name, **Memorial Lutheran Church Room Block** and they will be able to help you complete the reservation process.
3. Call 1-877-STAY HGI: Book your reservations through Hilton Garden Inn's toll free reservation line. Just provide the reservationist with the group code **MLC** or the group name, **Memorial Lutheran Church Room Block** and they will be able to help you complete the reservation process.

If your guests report any difficulty booking their special group rate, please, let us know immediately so that we can address the issue.

Hilton Garden Inn – Houston Galleria
3201 Sage Road
Houston, TX 77056
713.629.0101